

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 1**

**HELD AT:** Trenton Township Maintenance and Office Building, 15495 Hartford Road, Sunbury, Ohio, 43074

**ROLL CALL:** Chairman Richard Fisher called meeting to order. Roll call: Richard Fisher – here, Mark Almendinger – here, and Kevin Justice – here.

**MINUTES:** Fiscal Officer read minutes from Regular Meeting of Wednesday, December 6, 2023, and Year-End Meeting of Thursday, December 28, 2023.  
Motion to approve: Justice  
Second by: Almendinger  
Vote: all – yes, motion carried.

**CHAIRMAN TO TURN MEETING OVER TO FISCAL OFFICER:** Fiscal Officer asked for nominations for Chairman.  
Motion for nomination of Mark Almendinger for Chairman: Justice  
Second by: Fisher  
Vote: all – yes, motion carried.  
Fiscal Officer asked for nominations for Vice-Chairman.  
Motion for nomination of Kevin Justice for Vice-Chairman: Fisher  
Second by: Almendinger  
Vote: all – yes, motion carried.  
Fiscal Officer turned meeting over to new Chairman.

**ORGANIZATIONAL MEETING**

**RESOLUTION 24-01-01**

**FIRE BOARD**

Motion for Fisher to be Fire Board Member: Almendinger  
Second by: Justice  
Vote: all – yes, motion carried.  
Motion for Almendinger to be alternate Fire Board Member to attend when Fire Board Member unable: Justice  
Second by: Fisher  
Vote: all - yes, motion carried.

**RESOLUTION 24-01-02**

**WAGE SCALE**

Motion for Skilled Labor @ \$19.  
Extra Labor @ \$15.00: Justice  
Second by: Fisher  
Vote: all - yes, motion carried.

**RESOLUTION 24-01-03**

**TRAVEL REIMBURSEMENT POLICY**

Motion for mileage expenses at current IRS rate and other expenses incurred in conducting township business with receipts. Convention and Seminar expenses of township officials and employees shall also be paid with receipts: Justice  
Second by: Almendinger  
Vote: all – yes, motion carried.

**RESOLUTION 24-01-04**

**CREDIT CARD POLICY**

Motion to allow Keith Barney to use credit card with Holmes Lumber and Richwood Bank Visa to purchase township items for no more than \$750, to allow Cynthia Walton to use credit card Richwood Visa to purchase township items for no more than \$750. and to allow Mike Dattilo to use the Richwood Visa to

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 2**

purchase township items for no more than \$750. Receipts must be submitted to

Fiscal Officer: Justice

Second by: Fisher

Vote: all – yes, motion carried.

**RESOLUTION 24-01-05**

**TMOB RENTAL**

Motion to rent TMOB to Trenton Township Residents who complete rental agreement and deposit \$125 with \$50. being refunded upon TMOB being cleaned may rent TMOB: Justice

Second by: Fisher

Vote: all – yes, motion carried.

**RESOLUTION 24-01-06**

**CEMETERY GRAVES**

Motion to charge for graves in Trenton Cemetery

\$100 Trenton Township Residents

\$500 In-County Residents

\$1,000 Out-of-County Residents: Fisher

Second by: Justice

Vote: all – yes, motion carried.

**RESOLUTION 24-01-07**

**OPENING AND CLOSING OF GRAVES**

Motion to charge the following for opening and closing of graves:

\$500 Weekdays, \$700 Saturdays, No Sundays or Holidays for burials,

\$300 Weekdays, \$500 Saturdays, No Sundays or Holidays for cremations,

\$600 Disinterment for 4 hours, \$150 each additional hour.

\$.60 per square inch, with \$250 minimum for footer/foundation

\$200 for Military Monument

Motion by: Fisher

Second by: Justice

Vote: all– yes, motion carried.

**RESOLUTION 24-01-08**

**BURIAL RELIEF**

Motion to accept Burial Relief at \$1000: Fisher

Second by: Justice

Vote: all – yes, motion carried.

**RESOLUTION 24-01-09**

**ROADS, CEMETERY, DELAWARE COUNTY HEALTH BOARD**

Motion for

In-Charge of Cemetery Operations – Fisher

In-Charge of Road Operations – Justice

Representative to Delaware County Health Board – Almendinger: Fisher

Second by: Almendinger

Vote: all– yes, motion carried.

**RESOLUTION 24-01-10**

**ZONING INSPECTOR SALARY**

Motion for Zoning Inspector Salary \$1500/month plus expenses and \$30 per meeting attended (Trustee's meeting excluded): Justice

Second by: Almendinger

Vote: all – yes, motion carried.

**RESOLUTION 24-01-11**

**ZONING MEMBERS AND ZONING SECRETARY**

Motion for Zoning Board Members to be paid \$75 for meetings attended

Following members of Zoning Commission:

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 3**

Greg Leaf	2024
Bill Gorsuch	2025
Larry Walton	2026
Nancy Fay	2027
Kevin Kline	2028
Ron VanWinkle	Alternate
Heather Day	Alternate

Following members of Board of Zoning Appeals:

Mike Mucci	2024
Keith Barney	2025
George Burger	2026
Forrest Hale	2027
Kurt Ide	2028
Richard Day	Alternate
George Justice	Alternate

Guidelines for alternates to Zoning Boards:

- Alternates are asked to attend all meetings of the Board to which they are appointed
- Alternates are paid for each meeting that they attend
- Alternates are allowed to vote when there are any appointed Board Members absent. If there are more than one alternate present, and only one absent appointed Board Member, then the alternate with the most seniority may vote.

Secretary of BZA and BZC is C. Walton.

Secretary of BZA and BZC is to be paid \$100 per meeting.

Secretary to be paid \$19 for extra clerical work.

Meetings for each Board are scheduled for quarterly or when business makes it necessary. Representative for DRPC is Mike Dattilo and alternate is Larry

Walton: Almendinger

Second by: Justice

Vote: all - yes, motion carried.

**RESOLUTION 24-01-12**

**ZONING FEES SET**

Motion to charge the following for Zoning Fees:

Construction:

Residential	\$200 + \$10/100 sq. ft.
Room Addition	\$100 + \$10/100 sq. ft.
Remodeling	\$50
Garage/Accessory*1	\$100 + \$10/100 sq. ft.
Porch/Deck	\$50
Commercial	\$400 + \$6/100 sq. ft.
Commercial Addition	\$250 + \$6/100 sq. ft.
Light Industrial	\$500 + \$6/100 sq. ft.
Heavy Industrial	\$600 + \$6/100 sq. ft.
Remodeling – Comm/Indus.	\$150 + .10/100 sq. ft.
Non-Residential	

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 4**

(Church, Day-care, School) \$250 + .10/100 sq. ft.

Trailers:

Construction	\$150
Temporary House	\$150 (6-month limit)
- 6 mo. Renewal	\$300
Annual Trailer Park Fee	\$5000

Rezoning: \*2

Rezoning Application:

Residential	\$300/lot + \$100/acre
Comm/Industrial	\$500/lot + \$100/acre
Trustee/Admin Re-review after hearing	\$500
Rescheduling of Hearing	\$750

Conditional Uses, Appeals, and Variances:

Conditional Uses:

Home Occupation w/o Hearing	\$300
with Hearing	\$750
Conservation Sub	\$5,000/Minimum 2 Hearings
Others	Add'l Hearing \$2500/each \$750

Appeals, Variances	\$750
Additional Hearings	\$750

Signs:

Permanent	\$150
-----------	-------

Miscellaneous:

Zoning Book	\$40
Master Plan	\$40
Zoning Certificate Extension	\$15 (1 X only)
Late Application *3	Fee + 50% of Fee
Re-inspection fee	\$35
Returned Checks	\$30

\*1-In order for construction to be considered for agricultural exemption, applicant must appear before Trustees at a regular meeting to give reason for wanting exemption. If approved, applicant must complete paperwork and applicant's name and reason will be recorded in Trustees' minutes.

\*2-Hearing transcripts available to applicant for an additional fee.

\*3-Late application fee refers to construction being started before zoning application made: Fisher

Second: Justice

Vote: all – yes, motion carried.

**RESOLUTION 24-01-13**

**VACATION DAYS**

The following are paid Holidays for the Maintenance Supervisor:

New Year's Day	Martin Luther King Day
Columbus Day	Presidents' Day
Independence Day	Thanksgiving Day
Veterans' Day	Memorial Day



**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

Page 6

Vote: all – yes, motion carried.

**ROAD AND INVENTORY REPORT**

**RESOLUTION 24-01-19**

**ROADS AND INVENTORY**

Name of Road	Condition Work Needed
Dent	Tree needs removed
Creek	Chip and Seal

Inventory report:

Name of Property	Qty	Value
Shop Inventory:		
John Deer Backhoe	1	38000.
2016 Western Star Truck 4700SB		
With snow plow	1	126000.
2020 Ford Super Duty F-550	1	47377.
Hughes Bed/snowplow	1	29870.
Generac Generator - Propane	1	20000.
Kubota UTV	1	12000.
2021 EX-Mark Rear Discharge Mower	1	7200.
2012 7230 JD Tractor	1	75000.
2012 Tiger Mower	1	30000.
Yanmar Vio 35 mini excavator		
Power Washer	1	3000.
Small tools/grease gun	1	650.
Grease and Oil		125.
Gasoline/Diesel		600.
JD JA60 Push mower	1	75.
Shop Vacuum	1	100.
Air Compressor	1	150.
Wheelbarrow	1	30.
Welder Kit	1	100.
2 Wheel Trailer	1	100.
Telephones	2	100.
Extension Ladder	1	150.
Portable Gas Pump	1	250.
Gas Tank	1	250.
Diesel Tank	1	600.
Stihl Chain Saw MS261	1	250.
Stihl Chainsaw 026 (old)	1	50.
Microwave	1	100.
Containment Tank	1	1500.
Ladder 5'	1	50.
Honda Weed eater GCALT 1992667	1	325.
Two-Drawer Letter File	1	40.
Two-Drawer Firesafe File	1	500.
Gray Office Chairs	5	20.
Battery Charger	1	220.
Truck Sprayer	1	500.
Stihl FS94R Trimmer 507070268	2	299.
John Deere 113 Hedge Trimmer	1	50.

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 7**

Dell Lap Top – Cemetery	1	200.
Discover Metal Detector	1	80.
Ladder 24' Fiberglass	1	220.
Stihl leaf blower	1	130.
Fire Extinguishers	4	125.
Topcon Laser w/Tripod	1	
Portable Solo Sprayers	3	330.
40-gal cemetery sprayer	1	250.
Werner Step Ladder	1	140.

Office Inventory:

Sharp Calculator	1	20.
Printer Stand	1	100.
Christmas Tree-Decorations	1	25.
4-Drawer Letter File	2	100.
4-Drawer Fire safe Letter File	1	1200.
4-Drawer Fire safe Legal File	2	2400.
Swintec Elec. Typewriter	1	25.
Wall Clock	1	20.
Bound Carpet	2	1000.
Typing Table and Swivel Chair	2	25.
Small Sweeper	1	85.
Antique Wooden Tables	2	1000.
Telephones	6	300.
Antique (Delaware Factory)		
Wooden Chairs	6	5000.
Brother Fax	1	300.
V270 Monitor	1	300.
Zoning Brother Fax, Copier, etc.	1	400.
Desks (Zoning/Clerk)	2	1000.
5 Tables/34 Chairs		500.
Measure Master for Zoning	1	90.
Sandusky Storage Cabinet	1	150.
Storage Shelves	1	75.
Folding Wooden Chairs	39	200.
Golden Leather Chairs	3	120.
Misc. Office Supplies		500.
Paper Shredder	1	100.
Storage Cabinets	2	400.
Covered Bulletin Boards	3	800.
HP1200 Printer	1	300.
Padded Chairs	72	620.
White Tables	13	910
Keurig Coffee Pot	1	100.
Amish Oak Table	1	4000.
Six Oak Swivel Chairs/Leather	6	3600
Bulletin Boards	3	1200.
Scanner	1	400.
Brother Copier 87100	1	200.
Dell printer 2375	1	200.
Casio Calculator	1	40.

**RECORD OF PROCEEDINGS  
TRENTON TOWNSHIP TRUSTEES' MEETING  
ORGANIZATIONAL AND ROADS AND INVENTORY  
WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 8**

Dell Latitude 3570 Laptop (UAN)	1	300.
Hoover Sweeper	1	80.
Microwave	1	80.
HP LaserJet Pro M404dw (UAN)	1	500.
Dell 2335 Printer	1	100.
Bissell Carpet Cleaner	1	180.

Motion to accept the Roads and Inventory Report: Fisher  
 Second by: Almendinger  
 Vote: all – yes, motion carried.

**RESOLUTION 24-01-20** Motion to accept the following Year-End Balances for December 31, 2023:

1000	General	\$1,034,568.48
2011	Motor Vehicle	17,861.74
2021	Gasoline Tax	256,669.21
2041	Cemetery	5,077.01
2231	Permissive MVL	80,401.14
9751	Davidson Grave	435.79
2272	Coronavirus	<u>8,047.67</u>
Year- End Balance		\$1,403,061.04

Motion by: Fisher

Second: Justice

Vote: – yes, motion carried.

**RESOLUTION 24-01-21** Motion to accept appropriations from the First Amended Certificate of Estimated Resources dated January 5, 2024

1000	General	\$1,565,519.95
2011	Motor Vehicle	24,689.74
2021	Gasoline	393,089.21
2041	Cemetery	7,077.01
9751	Davidson Grave	447.79
2272	Coronavirus	8,047.67
2231	Permissive Tax	<u>108,037.14</u>

Total \$2,106,908.51

Motion by: Fisher

Second: Almendinger

Vote: all - yes, motion carried.

**RESOLUTION 24-01-22** Motion to award Keith Barney \$800. for maintaining a balance of more than 75% of his sick days at the end of 2023: Almendinger

Second: Justice

Vote: all – yes, motion carried.

**WARRANTS AND**

**BILLS:**

Clerk presented warrants and bills and certified there were sufficient funds to pay bills.

Motion to pay bills: Justice

Second: Fisher

Vote: all – yes, motion carried.

**MANAGEMENT**

**REPORT:**

Trustees signed the Management Report dated December 31, 2023.



**RECORD OF PROCEEDINGS**  
**TRENTON TOWNSHIP TRUSTEES' MEETING**  
**ORGANIZATIONAL AND ROADS AND INVENTORY**  
**WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

Page 9

**RECORDS  
COMMISSION:**

Chairman and Clerk met. Clerk informed Chairman that she will has begun filing 2023, and she is in the process of organizing files for 2024.

**NEW  
BUSINESS:**

Trash Days – report submitted to Trustees from Walton. Trustees to consider a one-day Trash Days – possibly 3<sup>rd</sup> Sat in June.  
Walton asked if she could pay some bills online to save on check costs and postage. Fisher motioned to allow Fiscal Officer to make payments online.

Second: Almendinger

Vote: all – yes, motion carried.

Motion to accept land rent contract for 6.0 tillable acres of \$150/acre from Larry Lane:  
Justice

Second: Fisher

Vote: all – yes, motion carried.

There will be a Comprehensive Plan meeting on January 23 at 3:00 p.m. that is not public.

**ZONING  
INSPECTOR  
REPORT:**

Dattilo reported that he attended meeting with Sunbury, Trustees, BZC and DRPC meeting. He reported that he issued 24 zoning certificates which included 8 homes.

Motion to accept the Zoning Inspector Report: Fisher

Second: Justice

Vote: all – yes, motion carried.

**ROADS:**

Trustees signed 2023 Township Highway System Mileage Certification.

Keith reported replacing the sign at Centerburg that was taken. Justice told him to call county for a replacement.

**CEMETERY:**

Rear Discharge Mower options for trade-in. Justice asked Barney to price with trade-in and without.

Barney reported two funerals: Brenda Cordle and John Cumberledge.

**RECYCLING:**

Barney reported that Recycling was being picked up three times per week.

**B.S.T.& G. Fire  
DEPARTMENT:**

Fisher reported that there were 158 calls in district of which 13 were in Trenton Township. They conditionally offered three part-timers fire fighting positions. They are working on an intergovernmental agreement with Delaware County to have them pay 40-45% of construction cost of building. There will be a levy on the March ballot for the new building.

**8 p.m. REZONE  
HEARING:**

The Trenton Township Zoning Commission has received an application from Weaver Homes to re-zone their existing 87.6-acre lot from the Farm Residential District to the Rural Residential District. This property is located at 15550 Murphy Road, Sunbury, OH 43074.

Discussion: Dattilo explained that this was a typical rezone with most lots being 3.5 acres

**RECORD OF PROCEEDINGS**  
**TRENTON TOWNSHIP TRUSTEES' MEETING**  
**ORGANIZATIONAL AND ROADS AND INVENTORY**  
**WEDNESDAY, JANUARY 10, 2024, at 7 p.m.**

**Page 10**

with 250' of frontage and one cul-de-sac. They will have to have it approved by Engineering and Soil and Water and then it will go to Dattilo for further approval. It was approved by DRPC on November 30 and BZC on Dec 18.

Motion to approve the application from Weaver Homes to re-zone their existing 87.6-acre lot from the Farm Residential District to the Rural Residential District. This property is located at 15550 Murphy Road, Sunbury, OH 43074: Justice

Second: Fisher

Vote: all – yes, motion carried.

**ADJOURN:**

Being no further business, a motion to adjourn: Fisher

Second: Justice

Vote: all – yes, motion carried.